OREGON'S SENATOR
JEFF MERKLEY

Senator Jeff Merkley's Remote Town Hall:
Smartphone and Tablet Instructions

To join the meeting:

Click this link on a smartphone or tablet to go to the login page. Please tap "join" to enter the town hall.

> *NOTE:* You'll need to download the Webex app on your device.
> - For iPhones and iPads, click here to get the app from the Apple App Store.
> - For Android devices, click here to get the app from the Google Play Store.

Here's what to expect during the meeting:

When you join on a smartphone or tablet, you'll see a placeholder image until Sen. Merkley starts the meeting. It will remind you how to get in the queue to ask a question.

NOTE: Once the meeting begins, you'll <u>automatically be muted and will not have video</u>. The senator's staff will also join without video; you'll see their initials on the screen under Sen. Merkley's video.

To enter the queue to ask a question, you'll <u>type your name and city into the Q&A function</u>. Here's how:

1. **At the bottom of your screen, you'll see three dots.**
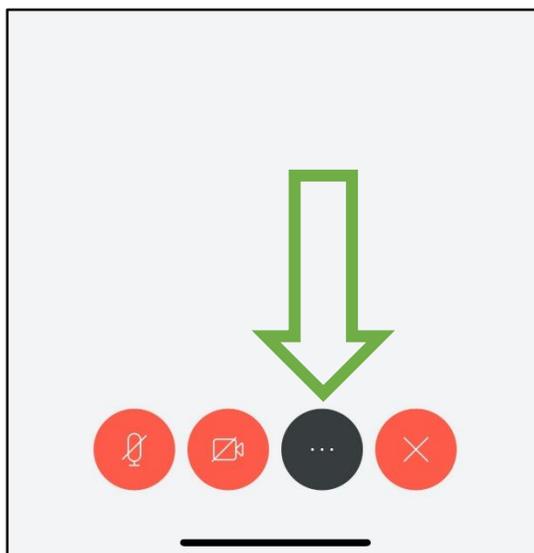
2. Tap that, select Q&A, and then tap "Ask a Question."
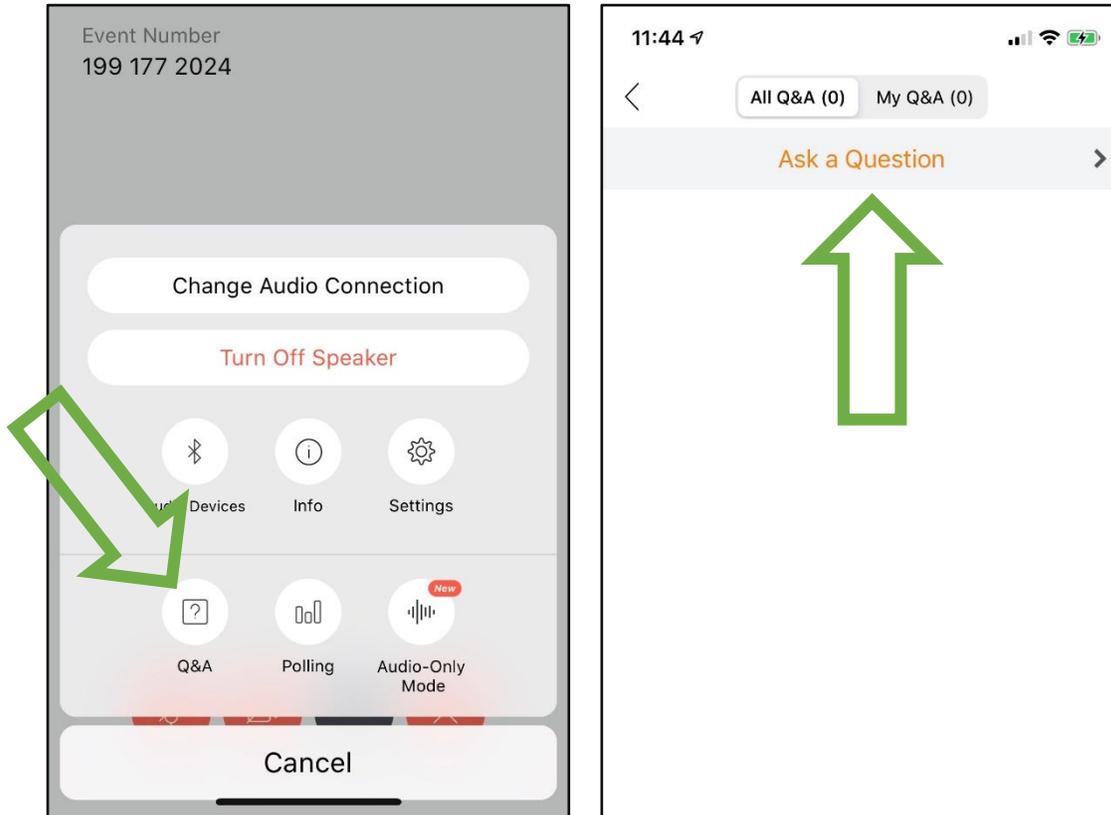
NOTE: The Q&A pop-up will cover Sen. Merkley's video. You can exit out of that screen to tune back in; staff will still catch your name/city to enter the queue.

3. **Type your name and city to enter the queue.** Make sure you're sending it to "All Panelists" so staff can see it. Tap "Send," and you're in the queue!

Sen. Merkley's staff will call on questioners on a first-come basis, and Sen. Merkley will answer as many questions as time allows. If you come up in the queue, staff will unmute you to ask your question.